



The Independent Fire Engineering  
& Distributors Association

# Training courses 2017



[www.ifeda.org](http://www.ifeda.org)

# Industry accredited training

As an independent trade organisation, IFEDA believes strongly in promoting quality standards within the fire protection industry. One of the ways this is achieved is through offering independently certified and verified training courses.

Run by experienced trainers, with extensive knowledge of the fire protection industry, all IFEDA courses aim to provide delegates with the skills, knowledge, and current legislation (where applicable) to enable them to provide the best service to their customers.

Courses are run across the UK. The majority of the courses can also be run at your premises, subject to minimum numbers, please call 01280 817583 for further details.



All IFEDA courses have CPD accreditation from The Construction CPD Certification Scheme.

To book any of the courses simply call  
01280 817583 or email [info@ifeda.org](mailto:info@ifeda.org)

All courses run subject to minimum numbers. For up-to-date details on the course dates, prices and syllabus visit [www.ifeda.org/training](http://www.ifeda.org/training).

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*I have undertaken the 3 day fire extinguishers training course and thanks to the instructor it was an enjoyable experience. Thanks to the instructor's method of teaching in a more practical manner, and explaining to us from a technician's point of view, he made it very easy to understand and learn. I would recommend this course to everyone wanting to learn in a friendly and comfortable environment.*

Kyle D, Fire Extinguisher Technician

*I was really impressed by both fire alarm tutors industry knowledge, but in particular their teaching styles; they were both very engaging which made the courses much more interesting and made the information stick. I will highly recommend your courses to colleagues in the future.*

Michael G, Fire Alarm Technician

# Extinguisher technicians initial training



This course is ideal for anyone wishing to undertake (and become a 'competent person' in) the selection and positioning, and commissioning and maintenance of portable fire extinguishers.

This course fulfils the training competency requirements for registration on third party certification schemes i.e. BAFE SP101/ST104, leading to demonstrable competence under the Regulatory Reform (Fire Safety) Order.

## Suitable for

Extinguisher technicians; owners and managers of fire protection companies; staff who are required to answer technical extinguisher questions e.g. sales personnel.

## Learning objectives

To advise on the suitability and positioning of portable extinguishers; to carry out fire extinguisher commissioning and on-going maintenance requirements.

## Duration

3 days, usually Tuesday - Thursday

**Equipment required:** A minimum of protective foot wear (not soft-toed trainers), and goggles to hand.

## Dates

Buckingham	Chester	Southampton	Caerphilly
17 - 19 Jan	14 - 16 Feb	14 - 16 Mar	26 - 28 Apr
19 - 21 Sep	11 - 13 Apr	9 - 11 May	25 - 27 Jul
	13 - 15 Jun	11 - 13 Jul	21 - 23 Nov
	8 - 10 Aug	14 - 16 Nov	
	17 - 19 Oct		
	12 - 14 Dec		

## Course cost

**From:** £640.00 ex VAT

## Course includes

The course fee includes all elements of tuition including the examination, a comprehensive manual, an industry recognised certificate (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Extinguisher technicians refresher course



This course is recognised by BAFE as satisfying the training requirements of Scheme SP101/ST104 and listed as such by BS 5306 part 3 Annex A, which recommends that: the competent person having passed the prescribed examination e.g. IFEDA, FETA (FIA), BFC etc should attend a refresher course at least every three years.

The course concludes with a written test. Successful candidates receive a certificate of competence which is suitable as evidence of training and competence for third party certification schemes.

## Suitable for

Extinguisher technicians who have to renew their industry training; and/or staff who are required to answer technical extinguisher questions e.g. sales personnel.

## Learning objectives

To advise on portable fire extinguishers including British Standards, commissioning services, and on-going maintenance. To understand classes of fire, new products, relevant UK statutory regulations including fire legislation.

## Duration

1 day, usually Monday

## Dates

Buckingham	Chester	Southampton	Caerphilly
16 Jan	13 Feb	13 Mar	25 Apr
18 Sep	10 Apr	8 May	24 Jul
	12 Jun	10 Jul	20 Nov
	7 Aug	13 Nov	
	16 Oct		
	11 Dec		

## Course cost

**From:** £185.00 ex VAT

## Course includes

The course fee includes all elements of tuition including the examination, a comprehensive manual, an industry recognised certificate (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Fire alarm introduction to design



This course is focused on the basic application and interpretation of BS 5839 part 1. It covers the need for a fire alarm, category, and areas protected, system components, detection zones, and non-compliance. It also covers required documentation and false alarm management.

This one day course finishes with a written examination to test comprehension and an ability to navigate the British Standard.

## Suitable for

Alarm technicians; owners and managers of fire protection companies; risk assessors; fire safety officers; other enforcing bodies.

## Learning objectives

To establish the need for a fire alarm and understand how to implement the relevant category to the premises. Understand the appropriate use of variations, and the different components available, and how to select these to design a compliant system.

## Duration

1 day

## Dates

Southampton	Manchester	Course cost
Tues 7 March	Tues 25 April	<b>From:</b> £210.00 ex VAT
Tues 27 June	Wed 11 October	
Tues 14 November		

## Course includes

All elements of tuition, a comprehensive manual, an industry recognised certificate (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Fire alarm maintenance course



This course covers an overview of BS 5839 part 1, system components and positioning, maintenance requirements, practical application, and servicing, in addition to required record keeping.

This one day course also includes fault-finding on both addressable and non-addressable systems and finishes with a written examination (including practical elements) to test comprehension and an ability to navigate the British Standard.

## Suitable for

Alarm technicians; owners and managers of fire protection companies.

## Learning objectives

To understand fire alarm system components, their positioning and maintenance requirements. Practical application, testing and fault finding. False alarm management and required maintenance documentation.

## Duration

1 day

## Dates

Southampton	Manchester	Course cost
Wed 8 March	Wed 26 April	<b>From:</b> £210.00 ex VAT
Wed 28 June	Thurs 12 October	
Wed 15 November		

## Course includes

All elements of tuition, a comprehensive manual, an industry recognised certificate (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Fire alarm installation and commissioning



This course covers basic application and interpretation of BS 5839 part 1. The one day course covers the principles of fire alarm installation and commissioning, the responsibility of the installer, installation practices and workmanship, inspection and testing of wiring, responsibility of commissioning technician, requirements of handover, certification, documentation, acceptance, and user's responsibilities.

## Suitable for

Alarm technicians; owners and managers of fire companies; fire safety officers; other enforcing bodies.

## Learning objectives

To establish the principles of fire alarm installation and commissioning, with the appropriate use of documentation and certification.

## Duration

1 day

## Dates

Southampton	Manchester	Course cost
Thurs 9 March	Thurs 27 April	<b>From:</b> £210.00 ex VAT
Thurs 29 June	Fri 13 October	
Thurs 16 November		

## Course includes

All elements of tuition, a comprehensive manual, an industry recognised certificate (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.



# Fire hose reel technicians training



This course covers routine inspection and maintenance of fire hose reels prescribed by BS EN 671 and is designed to prepare the candidate for the examination.

**N.B. It does not include the installation or repair of fire hose reels.**

The course details the checking and maintenance of automatic and manually operated fire hose reels as well as including essential elements of the Fire Safety Order and aspects of health and safety such as legionella.

## Suitable for

Fire hose reel technicians; owners and managers of fire protection companies.

## Learning objectives

To become a 'competent person' in the selection and maintenance of fire hose reels.  
To undertake a practical element on a hose reel, to demonstrate understanding and test competence.

## Duration

1 day

## Dates

Chester	Southampton	Course cost
Tues 21 February Tues 24 October	Fri 12 May	<b>From:</b> £285.00 ex VAT

## Course includes

The course fee includes all elements of tuition including the examination, a comprehensive manual, a certificate of competence (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Dry riser technicians training



This course covers the routine inspection and maintenance of a dry riser system as prescribed by BS 9990 and is designed to prepare the candidate for the examination. N.B. It does not include the installation or repair of dry riser systems.

The course includes guidance on sourcing riser test pumps, required elements of the Fire Safety Order, essential aspects of health and safety such as legionella and PPE and suggested documentation i.e. method statements and disclaimers.

## Suitable for

Dry riser technicians; owners and managers of fire protection companies.

## Learning objectives

To become a 'competent person' in the routine inspection and maintenance of dry riser systems.

## Duration

1 day

## Dates

Manchester	Southampton	Course cost
Tues 20 June	Fri 17 March	<b>From:</b> £285.00 ex VAT
Tues 5 December	Fri 14 July	

## Course includes

The course fee includes all elements of tuition including the examination, a comprehensive manual, a certificate of competence (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Train the trainer



**This course is designed to provide persons responsible for, or who undertake, fire awareness training with the knowledge, skills and confidence to undertake the task professionally.**

A major benefit to your company of attending this course is that you will no longer need to send new staff (or when refresher training is required) off site, or have the expense of an outside contractor. Course includes a presentation skills assessment.

## Suitable for

Those responsible for producing and/or delivering fire awareness training e.g. Fire Warden training etc; owners and managers new to the fire protection industry.

## Learning objectives

To design, plan and carry out basic fire awareness training. To instruct students in the theory of fire, its requirements, breakdown and prevention. To identify portable fire extinguishers and demonstrate their use. To advise on the requirements of basic fire legislation including escape routes, fire exits, safe evacuation, assembly, and record keeping.

## Duration

3 days, usually Tuesday - Thursday

## Dates

The course can also be run at your premises.

Manchester	Course cost
To be advised, visit <a href="http://www.ifeda.org">www.ifeda.org</a> .	<b>From:</b> £640.00 ex VAT

## Course includes

The course fee includes all elements of tuition including the examination, a comprehensive manual, a certificate of competence (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Fire extinguishers for sales personnel



A one day course (based on the fire extinguisher one day refresher course) aimed at personnel with no servicing requirements, to provide a working knowledge of fire, fire extinguishers and the relevant legislation.

## Suitable for

Sales staff from fire protection companies; those responsible for winning fire protection contracts; office based fire protection company staff who deal with customer queries.

## Learning objectives

To understand the theory and classes of fire, identify different extinguishers and their uses. To have a basic knowledge and understanding of British Standards. To understand the risks posed by internet sales; and to understand the relevant UK statutory regulations relating to fire legislation.

## Duration

1 day

## Dates

Please call 01280 817583 for details.

The course can also be run at your premises, subject to minimum numbers.

### Course cost

From: £165.00 ex VAT

## Course includes

All elements of tuition, a manual and guide, certificate of competence (for successful candidates), lunch and refreshments. Excludes accommodation and travel costs.

# Fire and safety signage



This half day workshop covers classification of signs, performance requirements, design principles; safety and contrast colours for safety signs, and viewing distances (BS ISO 3864-1). It also covers categorisation of safety signs according to BS EN ISO 7010.

Location levels, sign types and their application, fire door signage, fire-fighting equipment signs, and warning / hazard and stairwell sign requirements will also be covered.

## Suitable for

Fire technicians; owners and managers of fire protection companies; risk assessors; fire safety officers; other enforcing bodies; general office managers; and those interested in fire safety signage requirements and placing.

## Learning objectives

To understand the requirements of fire safety signage, and the selection and positioning.  
To understand the categorisation of safety signs.

## Duration

½ day

## Dates

**Please call 01280 817583 for details.**

This course can also be run at your premises subject to minimum numbers.

### Course cost

**From: £70.00 ex VAT**

## Course includes

All elements of tuition, test, and refreshments. Excludes accommodation and travel costs.

## Assistance with quality standards



**The key aim of IFEDA is to promote quality standards and procedures within the fire protection industry.**

One of the main ways this is achieved is by ensuring all IFEDA members work towards, and achieve, ISO 9001, and the appropriate BAFE module for their business e.g. SP101 / ST104 for fire extinguisher servicing.

Members receive support with working towards ISO and BAFE. The IFEDA General Manager will visit members and provide initial help and guidance to get businesses started on the process. In addition, documentation relating to your business and ISO 9001, and professional assistance in developing a quality manual is also available. An audit to certify your company to ISO 9001 by a UKAS accredited certification body is also undertaken.

Ensuring members have achieved a quality standard raises overall standards throughout the industry and provides peace of mind to customers, who can be sure they are using a reputable firm for their fire safety needs. Many members observe that by obtaining ISO / BAFE they have been able to secure new business by demonstrating quality credentials, giving a distinct competitive advantage in the marketplace.

By committing to becoming a member of IFEDA, all members agree to be bound by a code of conduct, which constitutes the core principles upon which IFEDA is founded; the provision of quality products and services by quality approved members.

For further information visit [www.ifeda.org](http://www.ifeda.org) or call 01280 817583 to become a member today.

## Membership gives you the following benefits:

- Discount available on industry recognised and CPD approved training courses
- Ability to display the logo of a nationally recognised trade association
- Your business detailed on the IFEDA website, with search functionality
- Assistance and advice with achieving ISO 9001 with regards to BAFE SP101
- The IFEDA fire log book, single copies or customisable digital format



You'll also receive regular communication in the form of e-news, business and technical memos, and printed newsletters keeping you up-to-date with information relating to the fire protection industry. There are also Facebook and LinkedIn groups where members can share best practices and pose questions to other members.

IFEDA is completely unaligned to any manufacturer and works for the benefit of its members.

Membership is just £325.00 ex VAT per year\*, which can be paid monthly by standing order.

\* Membership cost correct at time of printing, December 2016.

# Call 01280 817583 or email info@ifeda.org to join today

# IFEDA – raising industry standards

Ensure your technicians are qualified and up-to-date with the industry knowledge and know-how.

Some of the training courses can also be run at your premises, subject to minimum numbers, please call for further details.



These courses carry CPD (Continuing Professional Development) status from The Construction CPD Certification Scheme.

Call 01280 817583 or email [info@ifeda.org](mailto:info@ifeda.org) for more information, course dates and prices. The full syllabus for each course can be found at [www.ifeda.org/training](http://www.ifeda.org/training).



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