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## PORTABLE FIRE EXTINGUISHERS FOR SALES PERSONNEL

### Course information, and terms & conditions

A one day course (based on the Fire extinguisher one day refresher course) aimed at personnel with no servicing requirements such as office based sales staff or in-the-field sales staff who have to answer queries and/or win new contracts and therefore need a working knowledge of fire, fire extinguishers and the relevant legislation. All attendees will receive a certificate of attendance which will count towards CPD.

Course comprises the essential elements and/or knowledge of:

- 1) The theory and classes of fire
- 2) British Standards
- 3) Identification of extinguisher parts
- 4) The different extinguisher services and schedules
- 5) The ADR regulations
- 6) Waste transfer requirements
- 7) Challenges posed by internet sales
- 8) New products in the market place
- 9) Relevant UK statutory regulations including fire legislation

This course carries CPD accreditation. Please indicate on booking if you require a CPD certificate as well as the course certificate.

It becomes necessary to cancel courses if minimum attendance is not achieved and in these cases cancellation is advised 14 days prior to the course start date.

*N.B. IFEDA has made every effort to ensure the accuracy of the information contained in this manual and believe it is correct at the time of issue. IFEDA accepts no liability of any kind whatsoever in respect of work carried out, or advice or guidance given by any person, whether qualified by IFEDA, or based on information offered in IFEDA publications and at IFEDA training courses.*



An ISO 9001 – 2008  
Accredited organisation  
No. 441430

**The Independent Fire Engineering & Distributors Association**  
The Barn, Radclive Road, Gawcott, Buckingham MK18 4AA



## **SYLLABUS**

### **British Standards**

Relevant amendments to BS5306-3, BS5306-8 and BS EN3 – 7.

### **Fire Safety Legislation**

An outline of the Regulatory Reform (Fire Safety) Order 2005 and the duties of the “Responsible Person” in respect of fire risk assessments, fire extinguisher provision, training of employees and maintenance of portable fire equipment.

### **Health & Safety at Work**

Relevant duties and responsibilities of the employer and the employee particularly in respect of site visits but with regards to non-servicing personnel.

**Terms and conditions on next page....**



## TERMS & CONDITIONS

### Costs:

Course and written test per candidate:

**£135.00 IFEDA members**

**£165.00 non IFEDA members**

Certificates will be issued to successful candidates within 21 days.

This course carries CPD accreditation. Please indicate on booking if you require a CPD certificate in addition to the course certificate.



### Included in the course fee is a copy of the:

- Amended version of the IFEDA Extinguisher Maintenance Course Guidance Notes
- IFEDA Guide to BS 5306-8: 2012

Course manual will be sent with the course acknowledgement and course joining instructions by post.

### The following TERMS & CONDITIONS are applied to all course bookings:

- Payment must be made at the time of booking
- Cancellation of bookings must be made in writing
- Cancellations received after booking, but up to 14 days prior to course start date will be subject to 50% cancellation fee
- If cancellations are received later than 14 days prior to course start date the full fee is payable
- In the event of failure to arrive for a course the full fee is payable
- Duplicate certificates are available within 3 years of issue date upon application in writing at a fee of £15.00 per certificate
- All fees are subject to VAT
- Courses are offered subject to sufficient bookings being received
- Small charge for post & packing manual applies

N.B. The use of the IFEDA logo is reserved for IFEDA members only. Membership is separate from the successful completion of an IFEDA training course.

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