

EXAMPLE (Please amend for your company) LONE WORKING RISK ASSESSMENT

SITE/LOCATION:		Off site, clients premises	DATE:	2008	
ACTIVITY/SITUATION		Lone working – working alone beyond calling distance to summon help.			
COMPLETED BY					
NO	HAZARDS IDENTIFIED	PERSONS AT RISK	SEVERITY	LIKELIHOOD	INITIAL RISK RATING (severity x likelihood)
1	Accident while driving	Engineers/Sales Staff etc	3	1	3
2	Serious injury while servicing extinguishers on clients premises	Engineers	3	1	3
3	Serious illness	Engineers	3	1	3
4	Injured (assaulted) by clients employees	Engineers/Sales Staff	3	1	3
5	Assault by 3 rd parties at remote locations.	Engineers	3	1	3
	EXISTING CONTROLS	ACTION REQUIRED		ACTION BY	RESIDUAL RISK
1	All drivers are mature drivers with many years experience	None			3 (for all identified hazards)
2	All engineers carry a mobile telephone so they can summon help.	None			
3	Engineers report to a manager or logs in/out when arriving and leaving clients premises.	None			
4	Most work in client's premises is within calling distance of clients employees.	None			
5	Entry into hazardous areas such as confined spaces and containment labs is minimised. Where possible client removes extinguishers to a safe area.	None			
6	Engineers text in their client location at start of day	Consider vehicle or phone tracking, primarily to increase efficiency but with added benefit of safety if engineer cannot raise the alarm.		Business Owner	
7	Assault by employees extremely unlikely at client's premises.	At isolated rural locations be vigilant before leaving the vehicle. Look out for persons and animals (dogs etc)		Engineers	

