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## FIRE AWARENESS TRAINERS COURSE 'TRAIN THE TRAINER'

# Course information, and terms & conditions

This course is designed to provide persons responsible for, or who undertake fire awareness training with the knowledge, skills and confidence to undertake the task professionally.

The course is followed by an examination; independently invigilated and marked to test the student's understanding and knowledge retention.

Successful candidates will be competent to:

- Design, plan and carry out basic fire awareness training
- Instruct their students in the Theory of Fire, its requirements, breakdown and prevention
- To instruct in the identification of portable fire extinguishers and demonstrate their use
- To advise on the requirements basic fire legislation
- To inform and advise on emergency escape routes, exits, assembly and personnel control
  procedures to be established to ensure orderly and safe evacuation in the event of fire
- To establish and maintain records necessary to comply with fire safety legislation
- To instruct individuals in respect of their responsibility and duty to keep themselves safe in respect of fire

The course and examination takes place over a period of three consecutive days.

This course carries CPD accreditation. Please indicate on booking if you require a CPD certificate as well as the course certificate.

It becomes necessary to cancel courses if minimum attendance is not achieved and in these cases cancellation is advised 14 days prior to the course start date.

N.B. IFEDA has made every effort to ensure the accuracy of the information contained in this manual and believe it is correct at the time of issue. IFEDA accepts no liability of any kind whatsoever in respect of work carried out, or advice or guidance given by any person, whether qualified by IFEDA, or based on information offered in IFEDA publications and at IFEDA training courses.





### **TERMS & CONDITIONS**

#### Costs:

Full course and examination (3 days) per candidate:

£540.00 IFEDA members

£640.00 non IFEDA members

Certificates will be issued to successful candidates within 21 days.

This course carries CPD accreditation. Please indicate on booking if you require a CPD certificate in addition to the course certificate.



## Included in the course fee is a copy of the:

IFEDA Fire Awareness 'Train the Trainer' manual

Course manual will be sent with the course acknowledgement and course joining instructions by post.

### The following TERMS & CONDITIONS are applied to all course bookings:

- Payment must be made at the time of booking
- Cancellation of bookings must be made in writing
- Cancellations received after booking, but up to 14 days prior to course start date will be subject to 50% cancellation fee
- If cancellations are received later than 14 days prior to course start date the full fee is payable
- In the event of failure to arrive for a course the full fee is payable
- Duplicate certificates are available within 3 years of issue date upon application in writing at a fee of £15.00 per certificate
- All fees are subject to VAT
- Courses are offered subject to sufficient bookings being received
- Small charge for post & packing manual applies

N.B. The use of the IFEDA logo is reserved for IFEDA members only. Membership is separate from the successful completion of an IFEDA training course.

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